

# Student Organization Registration

Organization Name: \_\_\_\_\_

Local, State, or National Affiliations: \_\_\_\_\_ Academic Year: \_\_\_\_\_

Purpose of Organization: \_\_\_\_\_

Please Type/Print Legibly

Title	Name:	Student ID and/or Email
Advisor:	_____	_____
Advisor:	_____	_____

SGA Senator: \_\_\_\_\_  
(Any member able to attend SGA meetings once a month, contact [sga@nctc.edu](mailto:sga@nctc.edu) for upcoming meetings.)

Please list all Social Media accounts or Websites that your Student Organization has or will have:

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We would like the following:                      Canvas Group                      NCTC APP Group                      My.NCTC Page

**Advisor's & President's Statement:** I have read and agree to abide by all College policies, rules, and regulations regarding student organizations/activities and the student code of conduct. I understand that any two designated officers and one advisor may authorize use of funds from the organization's account through the Business Office. The organization or group does not, and will not, accept any member who is not a student or a member of the faculty/staff of the College District. As advisor, I understand my time, services, and hours are done as volunteer without pay or compensation from the College.

\_\_\_\_\_  
President Signature:                      Date:                      Advisor Signature:                      Date:                      Advisor Signature:                      Date:

*E-mail this document along with the Constitution and an activity approval form that include all meeting dates to the Director of Equity, Diversity and Inclusion Daisy Garcia, [dgarcia@nctc.edu](mailto:dgarcia@nctc.edu). After the three documents are submitted and reviewed, they are forwarded to the Vice Chancellor of Enrollment Management for final review. The President and Advisor will receive an e-mail stating whether the student organization was or was not approved.*

## Active Status Granted:

\_\_\_\_\_  
Director of Student Engagement                      Date                      Vice Chancellor of Student Services                      Date